

Records Destruction Information of Drainage Services Department in 2023

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	112.16	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources
Programme Records	187.67	<ul style="list-style-type: none"> • Records relating to urban drainage improvement works • Records relating to planning, involving projects at planning stage, studies, consultancies contracting and other associated issues • Records relating to CCTV survey and inspection report on drainage installation • Records relating to plants operations and maintenance
Total	299.83	

For enquiries concerning the above destruction information, please approach Drainage Services Department at enquiry@dsd.gov.hk.