

Records Destruction Information of Fire Services Department in 2023

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	536.08	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	238.40	<ul style="list-style-type: none"> • Case Files Relating to Licensing and Certification • Files Relating to Certificate of Fire Service Installations and Equipment (F.S.251) • Records Relating to Ambulance Services at Operational Level • Records Relating to Fire Services Operations • Registers relating to routine drill, testing of equipment and appliances
Total	774.48	

For enquiries concerning the above destruction information, please approach Fire Services Department at as_gr@hkfsd.gov.hk.