

Records Destruction Information of Information Services Department in 2023

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	1.26	<ul style="list-style-type: none"> • Procurement and Supplies • Finance and Accounting • Management of Information, Information Services and Information Technology
Programme Records	5.97	<ul style="list-style-type: none"> • Expenses of Visitors • High Level Mission (Overseas Duty Visit) Taken by Chief Executive, Chief Secretary for Administration and Financial Secretary • International Promotion Activities Organised by Offices outside Hong Kong • Overseas Speaking Engagements • Placement of Government Advertisements • Sponsored Visitors Programme • Weekly Senior Officials Meeting
Total	7.23	

For enquiries concerning the above destruction information, please approach Information Services Department at internet@isd.gov.hk.