

# Price List

## Reprographic & Records Certification Services

<b>A. Charges for Copies</b>		
<b>No.</b>	<b>Category</b>	<b>Price (HK\$)</b>
1	Photostat copy	3.7/ page
2	Microfilm copy, 35mm	Basic Charge: 232/ case + Individual Charge: 7.5 / frame
3	Microfilm Hard Copy	9.1/ page
4	Duplicate of 16mm microfilm	257/ roll
5	Duplicate of 35mm microfilm	332/ roll
6	Slide Filming	Basic Charge: 122/ case + Individual Charge: 3.7 / frame
7	Self-service microfilm hard copy	3.1/page
<b>B. Certificate of a true extract of document</b>		<b>HK\$160/ document</b>

## Digital Copying Service \*

<b>No.</b>	<b>Category</b>	<b>Price (HK\$)</b>
1a	Softcopy of digital image (JPEG at 300 dpi)	46.5/ image
1b		+ 4.2/ DVD disk
2	A4 size hardcopy of digital image	82.4/ per copy
3	A3 size hardcopy of digital image	125.6/ per copy
4a	Capturing of digital image (item not exceeding A3 size with no existing digital image and no plan for digitization)	4.6/ per case
4b		+ 7.4/ per image
5	Commercial surcharge	1,000/ per item per use

\* The charge for the soft copy of the digital image will be calculated on the basis of the number of images ordered plus the number of DVDs used for storing the images. Additional charges are payable if more than one DVD+/ DVD- is used for storing the digital images. For example, if you are ordering 10 images and 2 DVDs are used for storing the images, the charges should be the costs for 10 digital images plus the cost for 2 DVDs.