

Records Destruction Information of Civil Service Bureau in 2015

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	32.41	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	206.41	<ul style="list-style-type: none"> • Appointments Matters • Civil Service Personnel Statistics • Examinations matters • Human Resource Management of Civil Service • Language Promotion • Personal Data (Privacy) Ordinance • HKSAR Precedence list • Recruitment • Retirement • Training and Development Programmes • Translation Services
Total	238.82	

For enquiries concerning the above destruction information, please approach Civil Service Bureau at csbts@csb.gov.hk.