

Records Destruction Information of Housing Department in 2015

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	156.68	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	2,539.30	<ul style="list-style-type: none"> • Files relating to daily estate maintenance • File relating to management of public housing estates • Files relating to tenancy matter of public housing estates • Files relating to public housing construction projects and planning • Files relating to applications for Public Rental Housing • Files relating to applications for Home Ownership Scheme • Files relating to Appeal Panel (Housing) • Files relating to activities of the Investment and Operations Section
Total	2,695.98	

For enquiries concerning the above destruction information, please approach Housing Department at hkha@housingauthority.gov.hk.