

## Records Destruction Information of Marine Department in 2015

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	95.23	<ul style="list-style-type: none"> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	123.69	<ul style="list-style-type: none"> <li>• Case files relating to Port State Control Inspection Matters</li> <li>• Case records relating to applications for repair permits</li> <li>• Files relating to Application for Miscellaneous Permits</li> <li>• Files relating to Applications for Port Formalities Permits</li> <li>• Files relating to Certification and Licensing of Local Vessels</li> <li>• Files relating to marine industrial safety matters</li> <li>• Files relating to Operation Matters of Harbour Patrol Section</li> <li>• Files relating to planning and development matters on government dockyards</li> <li>• Log Book relating to Record of Daily Activities (Cargo Handling Section)</li> <li>• Projects files relating to marine infrastructure planning</li> <li>• Records relating to Article Agreement</li> </ul>
<b>Total</b>	<b>218.92</b>	

*For enquiries concerning the above destruction information, please approach Marine Department at [mdenquiry@mardep.gov.hk](mailto:mdenquiry@mardep.gov.hk).*