

Records Destruction Information of Planning Department in 2015

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	24.27	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	104.23	<ul style="list-style-type: none"> • Files Relating to the Meeting of Consultative Bodies on District Administration • Related to correspondence about Planning Manual • Related to selection of consultants for consultancy studies • Related to traffic and transport - general • Related to Building Committee III - Decision and Note • Related to correspondence about Hong Kong Planning Standards and Guidelines • Related to Town Planning Board - agenda, minutes and papers • Files Relating to the Progress Report for Airport Core Programme • Related to Tourism Development - agenda, minutes and papers • Files relating to the Former Town Planning Office • Building Plans under the purview of Hong Kong District Planning Office • Rural and New Town Planning Committee

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
		<p>Meeting (Agenda and Papers)</p> <ul style="list-style-type: none"> • Rural and New Town Planning Committee Meeting - Minutes of Meeting • Various planning matters in regions • Building Plans for development permitted as of right • Addition and Alteration Plans after issuance of Occupation Permit not involving statutory planning procedure • Building plans relating to utility installations and minor/public works • Addition and Alteration Works relating to public housing refurbishment • District Planning Branch Meeting (Agenda and Papers) • Town Planning Board Meeting (Agenda and Papers) • Town Planning Board - Minutes • Sai Kung District Land Conference • Sai Kung District Land Office Conference • Records related to site search from the year of 1966 to 2002 • The files contain memo records of planning applications (under section 16 of the Town Planning Ordinance) provided by relevant district planning offices to seek comments from Central Enforcement & Prosecution Section and memo records of Central Enforcement & Prosecution Section's reply
Total	128.50	

For enquiries concerning the above destruction information, please approach Planning Department at ecwto@pland.gov.hk.