

**Records Destruction Information of
Civil Engineering and Development Department in 2016**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	67.73	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	479.84	<ul style="list-style-type: none"> • Building Project • Consultancy and Study • Contract Administration • Engineering Project • Explosives and Blasting Control • Land Matter • Technical Policy and Administration
Total	547.57	

For enquiries concerning the above destruction information, please approach Civil Engineering and Development Department at enquiry@cedd.gov.hk.