

Records Destruction Information of Chief Executive's Office in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	12.36	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	104.16	<ul style="list-style-type: none"> • Files Relating to Petitions and Letters Sent to Chief Executive's Office
Total	116.52	

For enquiries concerning the above destruction information, please approach Chief Executive's Office at ceo@ceo.gov.hk.