

## Records Destruction Information of Companies Registry in 2016

| Records Type           | Quantity of paper records approved for destruction (linear metre) | Contents / Subject Matters  |
|------------------------|---|---|
| Administrative Records | 28.58   | <ul style="list-style-type: none"> <li>• Finance and Accounting</li> <li>• Human Resources</li> </ul>   |
| Programme Records      | 2,315.77  | <ul style="list-style-type: none"> <li>• Records Relating to Striking Off, Deregistration and Restoration of Companies</li> <li>• Records Relating to Routine Prosecution Matters</li> <li>• Documents Delivered to the Companies Registry under the Companies Ordinance</li> <li>• Records Relating to Searches of Company Information</li> <li>• Records Relating to Applications for Money Lenders Licences</li> <li>• Records Relating to the Operational Matters of the Information Systems of the Companies Registry</li> </ul> |
| <b>Total</b>           | <b>2,344.35</b>   |   |

*For enquiries concerning the above destruction information, please approach Companies Registry at [creng@cr.gov.hk](mailto:creng@cr.gov.hk).*