

Records Destruction Information of Correctional Services Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	120.12	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	1,082.28	<ul style="list-style-type: none"> • Prison Management
Total	1,202.40	

For enquiries concerning the above destruction information, please approach Correctional Services Department at email@csd.gov.hk.