

Records Destruction Information of Drainage Services Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	303.28	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	486.22	<ul style="list-style-type: none"> • Contract Records Relating to Harbour Area Treatment Scheme Stage 1 • Contract Records Relating to Tolo Harbour Effluent Export Scheme • Files Relating to District Management • Files Relating to Drainage Investigation and Improvement • Records Relating to Planning, Involving Projects at Planning Stage, Studies, Consultancies Contracting and Other Associated Issues • Records Relating to Plants Operation and Maintenance • Records Relating to Projects, Consultancies, Contracts and Agency's Term Contracts • Site Inspection Case Records
Total	789.50	

For enquiries concerning the above destruction information, please approach Drainage Services Department at enquiry@dsd.gov.hk.