

Records Destruction Information of Home Affairs Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	131.88	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	147.21	<ul style="list-style-type: none"> • Community Building • Community Halls/Centres • District Administration • District Views on Planning and Development Projects • Estate Beneficiaries Support Services • Licensing • Local Environmental Improvements
Total	279.09	

For enquiries concerning the above destruction information, please approach Home Affairs Department at hadgen@had.gov.hk.