

Records Destruction Information of Inland Revenue Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	13.62	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Finance and Accounting • Human Resources
Programme Records	5,687.05	<ul style="list-style-type: none"> • Records Relating to the Document Processing Centre • Records Relating to the Property Tax Section • Records Relating to the Computer Section • Records Relating to Profits Tax Matters • Records Relating to Individuals Tax Files • Records Relating to Business Registration Office, Stamp Office, Collection Management Section, Enforcement Section and Inspection Section • Records Relating to Complaints • Records Relating to Internal Audit
Total	5,700.67	

For enquiries concerning the above destruction information, please approach Inland Revenue Department at taxinfo@ird.gov.hk.