

Records Destruction Information of Legal Aid Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	32.64	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	794.51	<ul style="list-style-type: none"> • Cases • Registers • Reports
Total	827.15	

For enquiries concerning the above destruction information, please approach Legal Aid Department at ladinfo@lad.gov.hk.