

Records Destruction Information of Marine Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	25.66	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	269.55	<ul style="list-style-type: none"> • Files Relating to Marine District Matters • Files Relating to Application for Miscellaneous Permits • Files Relating to Certification and Licensing of Local Vessels • Files Relating to Applications for Port Formalities Permits • Prosecution Case Files • Files Relating to Marine Accident Investigation • Case Files and Ship Plans Relating to Registered Ship • Files Relating to Ship Safety, Security, Management and Survey Matters • Records Relating to Article Agreement
Total	295.21	

For enquiries concerning the above destruction information, please approach Marine Department at mdenquiry@mardep.gov.hk.