

**Records Destruction Information of
Office of the Communications Authority in 2016**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	100.77	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	19.11	<ul style="list-style-type: none"> • Records Relating to Broadcasting Matters • Records Relating to Newspaper and Article Administration Matters • Records Relating to Telecommunications Matters
Total	119.88	

For enquiries concerning the above destruction information, please approach Office of the Communications Authority at rm@ofca.gov.hk.