

Records Destruction Information of Rating and Valuation Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	43.62	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	481.32	<ul style="list-style-type: none"> • Rates and Government Rent • Billing and Payment • Tenancy Matters • Property Information / Statistics
Total	524.94	

For enquiries concerning the above destruction information, please approach Rating and Valuation Department at ads_adm@rvd.gov.hk.