

## Records Destruction Information of Treasury in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	1.79	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> </ul>
Programme Records	174.86	<ul style="list-style-type: none"> <li>• Accounting Forms and Records</li> <li>• Accounting System Records</li> </ul>
<b>Total</b>	<b>176.65</b>	

*For enquiries concerning the above destruction information, please approach Treasury at [adsgf@try.gov.hk](mailto:adsgf@try.gov.hk).*