

**Records Destruction Information of
University Grants Committee Secretariat in 2016**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	1.25	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Finance and Accounting • Management of Information, Information Services and Information Technology
Programme Records	0.05	<ul style="list-style-type: none"> • Files Related to Lingnan College
Total	1.30	

For enquiries concerning the above destruction information, please approach University Grants Committee Secretariat at cyan@ugc.edu.hk.