

## Records Destruction Information of Water Supplies Department in 2016

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	30.73	<ul style="list-style-type: none"> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	289.48	<ul style="list-style-type: none"> <li>• Files Relating to Regional Administration, Maintenance Works and Operations</li> <li>• Files Relating to Works Contracts</li> <li>• Files Relating to Waterworks Installation Construction Projects</li> </ul>
<b>Total</b>	<b>320.21</b>	

*For enquiries concerning the above destruction information, please approach Water Supplies Department at [wsdinfo@wsd.gov.hk](mailto:wsdinfo@wsd.gov.hk).*