

Records Destruction Information of Civil Aviation Department in 2017

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	17.68	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	20.77	<ul style="list-style-type: none"> • Records (2007 – 2010) Relating to Air Passenger Departure Tax • Records (2007 – 2010) of Manifests from Airlines Relating to Air Passenger Departure Tax • Old Records (1979 – 1982) Relating to Flying Activities of Flying Clubs and Private Planes • Old Records (1980 – 1983) Relating to Administration, Operational Handbook, etc. of Aircrew Licensing and Aviation Medicine • Old Records (1961 – 1983) Relating to Implementation of Airworthiness Procedures • Old Records (1967 – 1985) Relating to Maintenance of Air Traffic Control Systems • Old Records (1968 – 1985) Relating to Maintenance of Telephone, Power Supply and Other Supporting Facilities • Old Records (1962 – 1983) Relating to Miscellaneous Correspondences with Airlines
Total	38.45	

For enquiries concerning the above destruction information, please approach Civil Aviation Department at enquiry@cad.gov.hk.