

**Records Destruction Information of  
Office of the Communications Authority in 2017**

<b>Records Type</b>	<b>Quantity of paper records approved for destruction (linear metre)</b>	<b>Contents / Subject Matters</b>
Administrative Records	37.45	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	29.28	<ul style="list-style-type: none"> <li>• Records Relating to Broadcasting Matters</li> <li>• Records Relating to Newspaper and Article Administration Matters</li> <li>• Records Relating to Telecommunications Matters</li> </ul>
<b>Total</b>	<b>66.73</b>	

*For enquiries concerning the above destruction information, please approach Office of the Communications Authority at [rm@ofca.gov.hk](mailto:rm@ofca.gov.hk).*