

## Records Destruction Information of Treasury in 2017

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	19.34	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	404.11	<ul style="list-style-type: none"> <li>• Accounting Forms and Records</li> <li>• Accounting System Records</li> </ul>
<b>Total</b>	<b>423.45</b>	

*For enquiries concerning the above destruction information, please approach Treasury at [adsgf@try.gov.hk](mailto:adsgf@try.gov.hk).*