

Records Destruction Information of Civil Service Bureau in 2018

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	12.05	<ul style="list-style-type: none"> • Administration • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	64.39	<ul style="list-style-type: none"> • Civil Service Personnel Statistics • Complaint records • Examinations matters • Housing benefits • Human Resource Management of Civil Service
Total	76.43*	

**There is a slight discrepancy between the sum of individual items and the total due to rounding.*

For enquiries concerning the above destruction information, please approach Civil Service Bureau at csbts@csb.gov.hk.