

## Records Destruction Information of Development Bureau in 2018

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	53.95	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	22.33	<ul style="list-style-type: none"> <li>• Files relating to legal advice given to client departments</li> <li>• Files relating to the approved lists of public works contractors</li> </ul>
<b>Total</b>	<b>76.28</b>	

*For enquiries concerning the above destruction information, please approach Development Bureau at [plbenq@devb.gov.hk](mailto:plbenq@devb.gov.hk) (Planning and Lands Branch) or [wbenq@devb.gov.hk](mailto:wbenq@devb.gov.hk) (Works Branch).*