

Records Destruction Information of Drainage Services Department in 2018

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	7.50	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	888.14	<ul style="list-style-type: none"> • Case Files on Appeals on Sewages Charges and Trade Effluent Surcharge • Contract Records and Site Records Relating to Harbour Area Treatment Scheme Stage 1 • Contract Records Relating to Tolo Harbour Effluent Export Scheme Sha Tin Pumping Station (E&M works) • Payment Stubs in Respect of Trade Effluent Surcharge • Records Relating to Planning, Involving Projects at Planning Stage, Studies, Consultancies Contracting and Other Associated Issues • Records Relating to Projects/ Consultancies/ Contracts
Total	895.64	

For enquiries concerning the above destruction information, please approach Drainage Services Department at enquiry@dsd.gov.hk.