

**Records Destruction Information of  
Food and Environmental Hygiene Department in 2018**

<b>Records Type</b>	<b>Quantity of paper records approved for destruction (linear metre)</b>	<b>Contents / Subject Matters</b>
Administrative Records	724.79	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	1,151.85	<ul style="list-style-type: none"> <li>• Routine records relating to food import and export; cleansing; hawkers; hygiene; licensing; markets; pest control; prosecutions; slaughterhouses; market promotion / improvement; planning and development and survey and statistics</li> </ul>
<b>Total</b>	<b>1,876.64</b>	

*For enquiries concerning the above destruction information, please approach Food and Environmental Hygiene Department at [enquiries@fehd.gov.hk](mailto:enquiries@fehd.gov.hk).*