

Records Destruction Information of Fire Services Department in 2018

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	165.38	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	357.19	<ul style="list-style-type: none"> • Records relating to Fire Service Operations • Case Files relating to Licensing and Certification • Records relating to Ambulance Operation • General Building Plans for New Buildings of Private Developments • Files relating to License of Ventilation System • Report and Drawings for the Mass Transit Railway Projects • Registers relating to Routine Drill, Testing of Equipment and Appliances
Total	522.56*	

**There is a slight discrepancy between the sum of individual items and the total due to rounding.*

For enquiries concerning the above destruction information, please approach Fire Services Department at hkfsdenq@hkfsd.gov.hk.