

Records Destruction Information of Inland Revenue Department in 2018

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	88.42	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	8,971.31	<ul style="list-style-type: none"> • Records relating to Profits Tax Matters • Records relating to Individuals Tax Files • Records relating to Stamp Office • Records relating to Enforcement Section • Records relating to Collection Management Section • Records relating to Inspection Section • Records relating to Business Registration Office • Records relating to Field Audit and Investigation • Records relating to Document Processing Centre • Records relating to the Enquiry Service Centre • Records relating to the Property Tax Section • Records relating to Internal Audit • Records relating to Production Orders • Records relating to Objections and Appeals
Total	9,059.73	

For enquiries concerning the above destruction information, please approach Inland Revenue Department at taxinfo@ird.gov.hk.