

**Records Destruction Information of  
Financial Services and the Treasury Bureau in 2019**

<b>Records Type</b>	<b>Quantity of paper records approved for destruction (linear metre)</b>	<b>Contents / Subject Matters</b>
Administrative Records	43.18	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	2.28	<ul style="list-style-type: none"> <li>• Files relating to Estimates Submissions</li> </ul>
<b>Total</b>	<b>45.46</b>	

*For enquiries concerning the above destruction information, please approach Financial Services and the Treasury Bureau at [enq@fstb.gov.hk](mailto:enq@fstb.gov.hk) (Financial Services Branch) or [info@fstb.gov.hk](mailto:info@fstb.gov.hk) (the Treasury Branch).*