Records Destruction Information of Hongkong Post in 2019

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	521.52	- Administration - Accommodation and Facilities - Procurement and Supplies - Finance and Accounting - Human Resources - Management of Information, Information Services and Information Technology
Programme Records	13.80	- Files Relating to Address Database - Files Relating to Stamp Selling Machine (Development Section) - Subject Files Relating to Postal Equipment (Planning Section) - Files Relating to Performance Pledge and Hotline Quality Check (Philatelic Bureau) - Confidential Files Relating to Costing Analysis of Hongkong Post - Files Relating to Costing Analysis of Standard Service of Hongkong Post - Files Relating to Costing Analysis of Product of Hongkong Post - Files Relating to Sale of Overseas Stamps
Total	**535.32**	

For enquiries concerning the above destruction information, please approach Hongkong Post at hkpo@hkpo.gov.hk.