

**Records Destruction Information of
Joint Secretariat for the Advisory Bodies on Civil Service and
Judicial Salaries and Conditions of Service in 2019**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	4.45	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	2.49	<ul style="list-style-type: none"> • Files relating to Surveys on Matters relating to the Pay and Conditions of Service of the Non-Directorate Civil Service
Total	6.94	

For enquiries concerning the above destruction information, please approach Joint Secretariat for the Advisory Bodies on Civil Service and Judicial Salaries and Conditions of Service at enquiry@jsscs.gov.hk.