

Records Destruction Information of Legal Aid Department in 2019

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	106.65	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	805.82	<ul style="list-style-type: none"> • Cases • Registers • Reports
Total	912.47	

For enquiries concerning the above destruction information, please approach Legal Aid Department at ladinfo@lad.gov.hk.