

Records Destruction Information of Labour Department in 2019

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	164.41	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	1 060.66	<ul style="list-style-type: none"> • Employment Information, Vacancy and Recruitment • Employment Programmes Including Employment Programme for the Middle-aged, Work Trial Scheme, Pilot Employment Navigator Programme, Transport Support Scheme and Other Employment Support Services • Labour Relations and Employment Claims • Overseas Employment Service • Employees' Injury Cases • Employees' Compensation • Occupational Safety and Health • Work Incentive Transport Subsidy Scheme • External Liaison • Registration of Trade Unions • Employment Agencies • Statutory Minimum Wage • Publicity-related Matters
Total	1 225.07	

For enquiries concerning the above destruction information, please approach Labour Department at enquiry@labour.gov.hk.