## **Records Destruction Information of Office of the Communications Authority in 2019**

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	19.11	<ul> <li>Administration</li> <li>Accommodation and Facilities</li> <li>Procurement and Supplies</li> <li>Finance and Accounting</li> <li>Human Resources</li> <li>Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	131.34	<ul> <li>Records relating to Telecommunications         Matters</li> <li>Records relating to Broadcasting Matters</li> <li>Records relating to Newspaper and Article         Administration Matters</li> <li>Records relating to Film Matters</li> </ul>
Total	150.45	

For enquiries concerning the above destruction information, please approach Office of the Communications Authority at <a href="mailto:rm@ofca.gov.hk">rm@ofca.gov.hk</a>.