

Records Destruction Information of Registration and Electoral Office in 2019

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	28.54	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	1 473.12	<ul style="list-style-type: none"> • Ballot Papers and Marked Copies of Final Registers of District Council/Legislative Council/Election Committee Subsector/Chief Executive Elections • Electoral Forms and Documents of Ordinary Elections, General Elections and By-elections • Application Forms relating to Polling and Counting Staff for Elections • Voter Registration Forms for Geographical Constituencies • Telephone Hotline Enquiry Record Forms • Register of Electors for Geographical Constituencies and Functional Constituencies/Election Committee Subsectors • Transaction Reports on Voter Registration and Change of Particulars • Voter Registration of Functional Constituencies and Election Committee Subsectors • Electors' Replies to the Enquiry and Inquiry

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
		<p>Letters and Undelivered Letters Returned from Hongkong Post</p> <ul style="list-style-type: none"> • Data Matching Procedures with other Government Departments/Organisations for Geographical Constituencies • Requests for Change of Address/Personal Particulars from Registered Electors • Vetting Exercise for Geographical Constituencies • Chief Executive, Election Committee Subsector, District Council and Legislative Council Elections and By-elections
Total	1 501.65	

For enquiries concerning the above destruction information, please approach Registration and Electoral Office at reoeng@reo.gov.hk.