

## Records Destruction Information of Security Bureau in 2019

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	1.88	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	130.34	<ul style="list-style-type: none"> <li>• Files relating to Beat Drugs Fund Projects</li> <li>• Files on Statistics Matters</li> </ul>
<b>Total</b>	<b>132.22</b>	

*For enquiries concerning the above destruction information, please approach please approach Security Bureau at [sbenq@sb.gov.hk](mailto:sbenq@sb.gov.hk).*