

## Records Destruction Information of Buildings Department in 2020

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	45.14	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Human Resources</li> </ul>
Programme Records	555.6	<ul style="list-style-type: none"> <li>• Files relating to building issue of demolished building, patrol survey report by Consultant, Large-Scale-Operations (LSO), individual Work-in-Progress Cases and existing buildings by Former Divisions before the re-organisation of BD in 2001</li> <li>• Files and reports relating to construction site monitoring</li> <li>• Litigation Files for Civil Legal Proceedings</li> <li>• Records relating to Mandatory Building Inspection Scheme (MBIS) /Mandatory Window Inspection Scheme (MWIS)</li> <li>• Testing and Inspection Reports/Records related to Building Projects</li> <li>• Files relating to demolished buildings</li> <li>• Records of Plans and Calculations</li> </ul>
<b>Total</b>	<b>600.74</b>	

*For enquiries concerning the above destruction information, please approach Buildings Department at [enquiry@bd.gov.hk](mailto:enquiry@bd.gov.hk).*