

Records Destruction Information of Companies Registry in 2020

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	72.20	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	3 466.79	<ul style="list-style-type: none"> • Documents delivered to the Companies Registry under the Companies Ordinance • Correspondences relating to bona vacantia upon deregistration
Total	3 538.99	

For enquiries concerning the above destruction information, please approach Companies Registry at creng@cr.gov.hk.