

## Records Destruction Information of Fire Services Department in 2020

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	84.84	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> <li>• Human Resources</li> <li>• Management of Information, Information Services and Information Technology</li> </ul>
Programme Records	384.28	Records Relating to: <ul style="list-style-type: none"> <li>• Fire Service Ambulance Operation</li> <li>• License of Ventilation System</li> <li>• Statistics on Ambulance Services</li> <li>• General Building Plans for New Buildings of Private Developments</li> <li>• Incidents/Disasters</li> <li>• Conveyance of Patient</li> <li>• Fire Services Operations</li> <li>• Ambulance Services</li> <li>• Licensing and Certification in Licensing Division</li> </ul>
<b>Total</b>	<b>469.12</b>	

*For enquiries concerning the above destruction information, please approach Fire Services Department at [as\\_gr@hkfsd.gov.hk](mailto:as_gr@hkfsd.gov.hk).*