

Records Destruction Information of Intellectual Property Department in 2020

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	29.85	<ul style="list-style-type: none"> • Administration • Finance and Accounting • Human Resources
Programme Records	270.68	<ul style="list-style-type: none"> • Concluded Trade Marks, Patents and Designs Case Files • Trade Marks Documents in respect of which a copy has been stored in electronic form
Total	300.53	

For enquiries concerning the above destruction information, please approach Intellectual Property Department at enquiry@ipd.gov.hk.