

Records Destruction Information of Inland Revenue Department in 2020

| Records Type | Quantity of paper records approved for destruction (linear metre) | Contents / Subject Matters |
|------------------------|---|---|
| Administrative Records | 5.24 | <ul style="list-style-type: none"> • Administration • Finance and Accounting • Management of Information, Information Services and Information Technology |
| Programme Records | 8 394.37 | <p>Records relating to:</p> <ul style="list-style-type: none"> • Business Registration Office • Enforcement Section • Collection Management Section • Stamp Office • Inspection Section • Individuals Tax • Field Audit and Investigation • Objections and appeals • Profits Tax Matters • Document Processing Centre • Enquiry Service Centre • Property Tax Section • Charitable Donations Section • Complaints • Internal Audit |
| Total | 8 399.61 | |

For enquiries concerning the above destruction information, please approach Inland Revenue Department at taxinfo@ird.gov.hk.