

Records Destruction Information of Innovation and Technology Bureau in 2020

| Records Type | Quantity of paper records approved for destruction (linear metre) | Contents / Subject Matters |
|------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Administrative Records | 132.15 | <ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology |
| Programme Records | 0.76 | <ul style="list-style-type: none"> • Records Relating to Metrication Committee Secretariat |
| Total | 132.91 | |

For enquiries concerning the above destruction information, please approach Innovation and Technology Commission at enquiry@itc.gov.hk, Office of the Government Chief Information Officer at enquiry@ogcio.gov.hk or Efficiency Office at enquiry@effo.gov.hk.