

Records Destruction Information of Legal Aid Department in 2020

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	3.70	<ul style="list-style-type: none">• Administration• Accommodation and Facilities• Procurement and Supplies• Finance and Accounting• Human Resources• Management of Information, Information Services and Information Technology
Programme Records	839.27	<ul style="list-style-type: none">• Cases• Registers• Reports
Total	842.97	

For enquiries concerning the above destruction information, please approach Legal Aid Department at ladinfo@lad.gov.hk.