

Records Destruction Information of Lands Department in 2020

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	19.34	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	104.05	Files relating to: <ul style="list-style-type: none"> • Planning and development • Building and lands miscellaneous matters • Short Term Tenancy and Waiver • Auction/tender results • Personal data records obtained through Owner's Properties Information Check Service provided by Land Registry • Advisory and development proposal • Contract site records relating to slope maintenance • Title deeds relating to surrender of land
Total	123.39	

For enquiries concerning the above destruction information, please approach Lands Department at landsd@landsd.gov.hk.