

## Records Destruction Information of Companies Registry in 2021

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	22.50	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Accommodation and Facilities</li> <li>• Procurement and Supplies</li> <li>• Finance and Accounting</li> </ul>
Programme Records	2 109.79	<ul style="list-style-type: none"> <li>• Documents delivered to the Companies Registry under the Companies Ordinance</li> <li>• General records relating to applications for Money Lenders Licences</li> <li>• General records relating to company search matters</li> <li>• Correspondence papers and documents submitted under the Companies Ordinance which are not registrable</li> </ul>
<b>Total</b>	<b>2 132.29</b>	

*For enquiries concerning the above destruction information, please approach Companies Registry at [creng@cr.gov.hk](mailto:creng@cr.gov.hk).*