

Records Destruction Information of Financial Services and the Treasury Bureau in 2021

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	1.65	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	24.23	<ul style="list-style-type: none"> • Declaration forms received during the course of operation of the tribunals • Mandatory Provident Fund Schemes Authority Annual Report • Mandatory Provident Fund – General Correspondence • Retirement Schemes Miscellaneous Correspondence • Press Cuttings on Occupational Retirement Scheme and Compulsory • Files relating to Estimates Submissions from Bureaux and Departments • Files relating to Procurement of Goods and Services • Files relating to the Management of Government Asset, Debt and Loan • Files relating to Financial Control • Files relating to Fees and Charges • Files relating to Financial Management Policies, Procedures and Practices

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
		<ul style="list-style-type: none"> • Files relating to the Use of Government Resources • Files relating to Financial Appraisal and Consultancy • Files relating to Management of and Use and Provisions of Resources for Funds • Files relating to Civil Service, Establishment Matters and Pension • Files relating to Capital Projects • Files relating to Publications, Reviews and Reports on Financial Management, Supplies and Procurement Management, Investment, Revenue and Taxation • Files relating to Provision and Collection of Financial Information • Files relating to Business with Legislative Council • Files relating to boards and committees, commissions and working group on financial management, investment, taxation and other related finance matters • File relating to statutory bodies, public companies, corporations, companies wholly owned or partially owned by the Government • File relating to the exercising of housekeeping responsibility for departments under the Treasury Branch's purview
Total	25.88	

For enquiries concerning the above destruction information, please approach Financial Services and the Treasury Bureau at enq@fstb.gov.hk (Financial Services Branch) or info@fstb.gov.hk (the Treasury Branch).