

Records Destruction Information of Government Logistics Department in 2021

Records Type	Quantity of paper records approved for destruction (linear metre)	Contents / Subject Matters
Administrative Records	87.84	<ul style="list-style-type: none"> • Administration • Accommodation and Facilities • Procurement and Supplies • Finance and Accounting • Human Resources • Management of Information, Information Services and Information Technology
Programme Records	202.80	<ul style="list-style-type: none"> • Records Relating to Quarters' Furniture and Equipment • Records Relating to Safes for Government Departments • Records Relating to Suppliers' Registration and Information • Records Relating to Uniforms for Government Departments • Records Relating to Supplies Survey • Records Relating to Printing Jobs • Records Relating to Paper Testing • Records Relating to Quality Assurance Certifications • Records Relating to Amendments of Printing Procedure Manual and Changes of Printing Services • Records Relating to Procurement of Stores and Services for Government Departments
Total	290.64	

For enquiries concerning the above destruction information, please approach Government Logistics Department at adsa@gld.gov.hk.